

Museums throughout the world have common needs and face common challenges. Keeping up to date with new ideas and changing practice is challenging for small and medium-sized museums, where time for reading and training is often restricted. This new edition of *Museum Basics* has therefore been produced for the many museums worldwide that operate with limited resources and few professional staff. The comprehensive training course provided within the book is also suitable for museum studies students who wish to gain a full understanding of work within a museum.

Drawing from a wide range of practical experience, the authors provide a basic guide to all aspects of museum work, from audience development and education, through collections management and conservation, to museum organisation and forward planning. Organised on a modular basis with over 100 units, *Museum Basics* can be used as a reference work to assist day-to-day museum management and as the key textbook in pre-service and in-service training programmes. It is designed to be supplemented by case studies, project work and group discussion.

This third edition has been fully updated and extended to take account of the many changes that have occurred in the world of museums in the last five years. It includes over 100 new diagrams supporting the text, a glossary, sources of information and support as well as a select bibliography. *Museum Basics* is also now supported by its own companion website providing a wide range of additional resources for readers.